



# Diocese of Pensacola-Tallahassee

## Deposit and Loan Transaction

Parish/School Name: \_\_\_\_\_ Date of request: \_\_\_\_\_

<input type="checkbox"/> <b>Withdrawal</b>	<input type="checkbox"/> <b>Transfer</b>	<input type="checkbox"/> <b>Payment</b>	<b>\$</b> _____	<b>Amount</b>
<small>Check to be sent to parish/school</small>	<small>Move funds between accounts</small>	<small>Make a payment to the Diocese</small>	<small>If the amount is more than \$10,000, Bishop's approval is necessary</small>	

**FROM** Account # \_\_\_\_\_ **TO** \_\_\_\_\_

PURPOSE \_\_\_\_\_

Pastor's/Principle's signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only

Date \_\_\_\_\_ Acct. # \_\_\_\_\_ Balance \_\_\_\_\_

Finance \_\_\_\_\_ Building \_\_\_\_\_ CFO \_\_\_\_\_ Acctg. \_\_\_\_\_