

Youth Minister (Part-time)

CATHEDRAL OF THE SACRED HEART

The Youth Minister provides vision and oversees and executes the Cathedral's efforts in ministry to young people from 6th through 12th grades.

POSITION PURPOSE:

- Foster personal and spiritual growth of each young person by creating a community of disciples
- Empower young people to act as Disciples of Christ in our world today
- Draw young people to participate in the life, mission and work of the Cathedral community

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Schedule, plan and administer youth activities geared towards individual spiritual growth and increased knowledge of God's Word
- Coordinate efforts to assist parents in their roles in the faith development of their children
- Coordinate the recruitment, training, support, and evaluation of volunteers in the youth ministry program
- Develop and identify service related projects for the youth of the parish which contribute to the outreach and evangelization efforts of the parish
- Foster the involvement of young people in the life of the parish, including service in various parish ministries and involvement in parish activities
- Assist in the preparation for the sacrament of confirmation as needed
- Work with the diocese and other organizations to offer youth retreats, missions, etc.
- Prepare communications to promote youth ministry through social media, website and bulletin announcements
- Be a visible face to the parish community through Mass attendance and other parish-sponsored events
- Ensure adherence to diocesan policy and procedures related to safe environment
- Attend regular staff meetings as requested
- Prepare and manage the youth ministry budget
- Other duties as assigned by the Rector

QUALIFICATIONS:

- Bachelor's Degree or greater (Preference for those with a ministry degree)
- Must be a practicing Roman Catholic in good standing
- Two years of experience in youth ministry
- Demonstrated pastoral skills and the ability to collaborate and foster community

ABOUT THE EMPLOYER:

The Cathedral of the Sacred Heart is a mid-sized suburban parish of over 800 registered households that includes a school of 300 students. Our purpose is "to encounter and be witnesses to Christ."

CLASSIFICATION:

Position is part-time, FLSA exempt - salaried. Salary commensurate with experience.

Please send resume to Susan Peaden, Parish Manager at peadens@shc.ptdiocese.org.