

Coordinator of Mission

Cathedral of the Sacred Heart

Job Description

Position Description: COORDINATOR OF MISSION

The Coordinator of Mission will serve as a member of the leadership team with a focus on supporting the ministries and ministers associated with evangelization, family formation (youth and adults), hospitality and outreach, with oversight of sacramental preparation (Baptism, First Reconciliation, First Eucharist and Confirmation). The Coordinator of Mission will be involved in strategic planning, giving voice to the purpose and vision of the parish, and working to create a culture of missionary discipleship committed to the New Evangelization.

Desirable Qualities:

- An individual who can work as a member of a team functioning out of a servant leadership model.
- Enthusiastic for creating a culture committed to the new evangelization and forming missionary disciples.
- Comfortable working out of the Amazing Parish model of parish renewal.
- Change agent to help transform the culture of our parish from maintenance to mission-focused.
- Comfortable with technology: Microsoft Office Suite, social media, webpages, etc.
- Strong organizational and communication skills, visionary, love for Christ and his Church, commitment to radical hospitality.
- Committed Catholic with a passion for calling forth and supporting parishioners in using their gifts for the mission of the Church.
- Prior experience in parish-based ministry (formation, youth ministry, evangelization, etc.) preferred.
- Degree in Theology or related field preferred.

About the Employer

Cathedral of the Sacred Heart is a mid-sized suburban parish of over 800 registered households that includes a school of 300 students and faith formation programs enrolling almost 200 participants. Our purpose is "to encounter and be witnesses to Christ."

Please send resume to Susan Peaden at peadens@shc.ptdiocese.org.